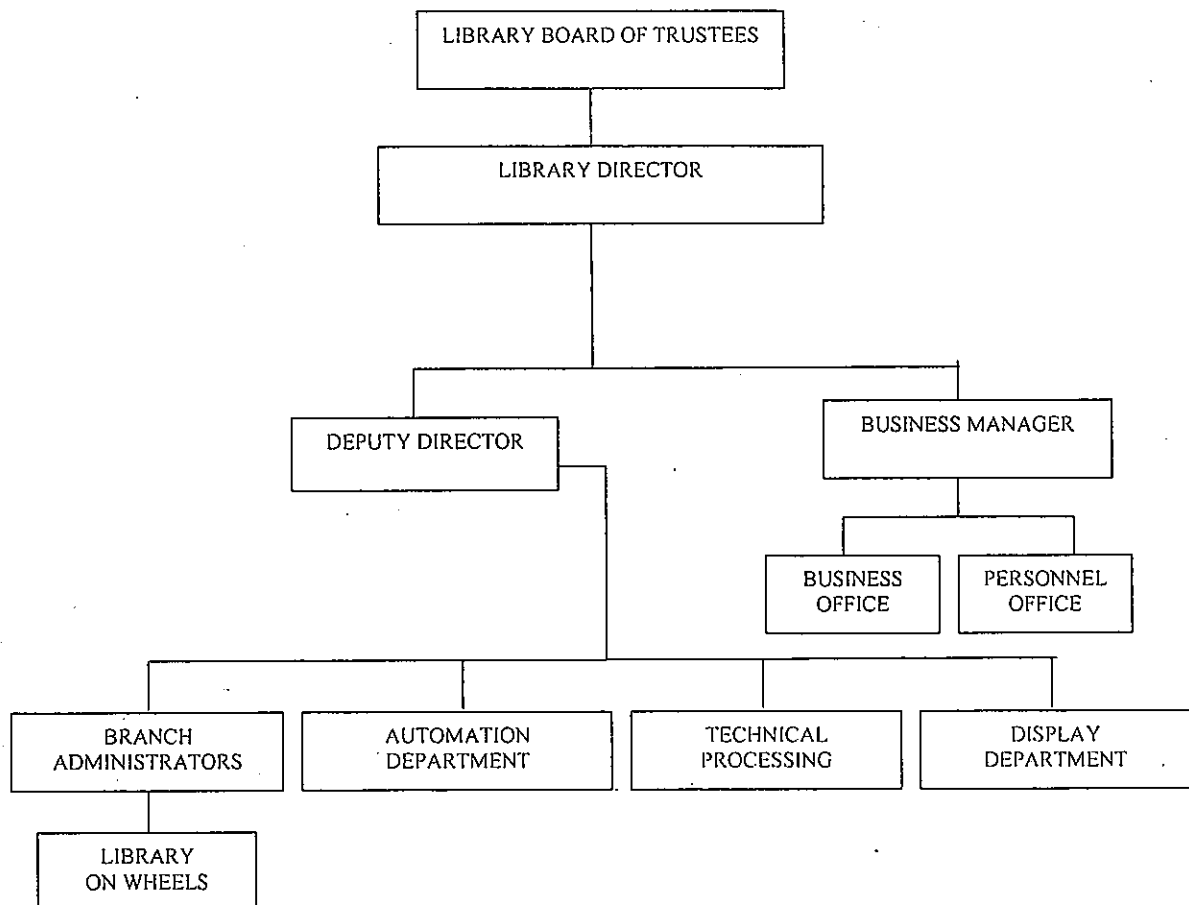


# LIBRARY

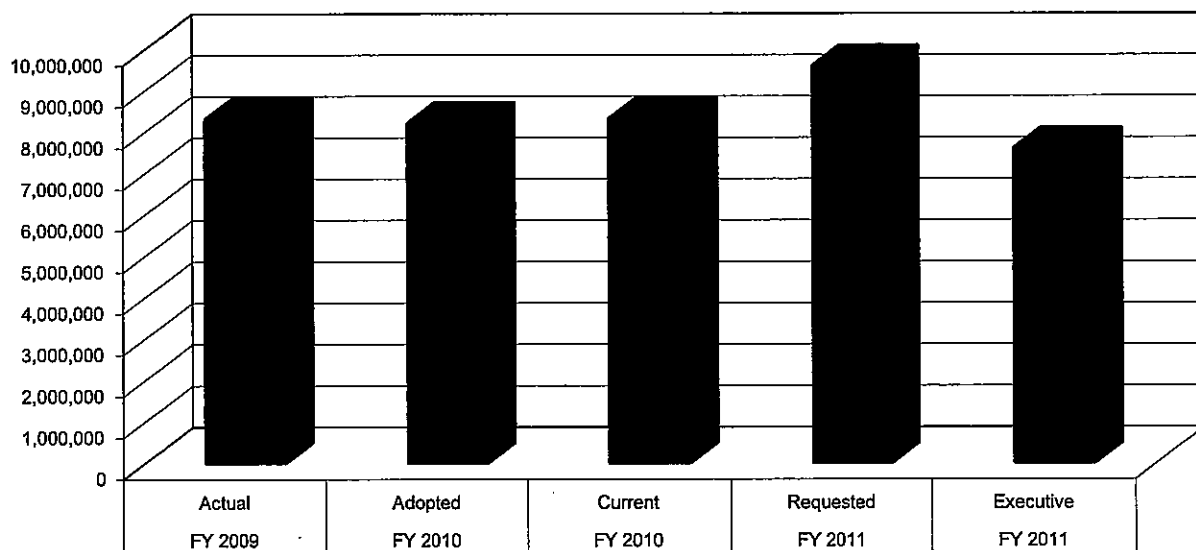
## Organizational Chart



Organization	#	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
Library Administration	7410	2,598,717	2,426,569	2,456,576	2,479,146	2,369,862
Technical Processing	7411	223,375	230,065	230,065	235,065	191,014
Will-Public Svc-Library	7412-30	2,250,517	2,320,860	2,393,913	2,800,252	1,973,739
Will-Public Svc-Sunday	7412-31	33,243	0	0	123,582	0
Will-Maint.-Library	7412-40	787,223	704,657	702,531	800,151	745,787
Will-Maint.-Sunday	7412-41	5,639	0	0	23,064	0
RiverFront Lib-Public Svc.	7413-30	1,903,498	2,030,890	2,013,457	2,371,945	1,806,368
RiverFront Lib- Sunday	7413-31	24,901	0	0	159,134	0
RiverFront Lib-Maint.	7413-40	317,714	316,363	342,464	337,001	327,437
RiverFront Lib-Maint. Sunday	7413-41	5,457	0	0	23,064	0
Crestwood-Public Svc.	7414-30	150,308	176,309	177,066	216,755	176,420
Crestwood-Sunday	7414-31	3,096	0	0	13,180	0
Crestwood-Maint.	7414-40	31,266	34,528	29,154	34,528	34,528

## LIBRARY

### DEPARTMENT SUMMARY COMPARISON



*The City of Yonkers  
Library*

*Agency: 014  
Account Summary*

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	5,438,053	5,401,751	5,371,751	5,913,251	4,778,751
103	Temp Svcs	362,076	403,462	403,462	486,792	403,462
150	Terminal Leave	22,911	30,000	30,000	30,000	30,000
184	Sick Leave Reduction	0	0	0	0	0
198	Wages O.T.	19,027	12,094	12,094	13,094	12,094
201	Capital Construction	0	0	0	0	0
203	Tree Planting	0	0	0	0	0
210	Furniture & Furnishings	0	0	0	0	0
220	Office Equipment	0	0	0	0	0
230	Motor Vehicles	0	0	0	0	0
250	Other Equipment	0	0	0	0	0
280	Reference Materials	175,084	323,000	398,543	900,000	323,775
301	Office Supplies	66,595	76,077	76,077	78,077	76,282
306	Janitorial Supplies	20,500	15,000	17,100	16,500	20,000
307	Automobile Supplies	0	500	500	500	0
308	Wearing Apparel	4,671	1,200	1,200	2,300	2,971
309	Fuel for Heating	34,625	43,000	43,000	43,000	34,625
312	Hardware	6,241	7,000	7,000	7,000	6,040
313	Miscellaneous Supplies	1,443	1,000	1,000	1,500	1,000
314	Electrical Supplies	800	800	800	800	800
323	Machine Supplies	0	0	0	0	0
327	Nursery Supplies	0	50	50	850	0
361	Fuel/Gasoline	1,763	2,000	2,000	2,000	1,763
366	Tire & Tubes	0	450	450	450	0
397	Contingent	0	0	0	0	0
401	Insurance	16,125	16,125	16,125	16,125	16,125
402	Telephone	99,421	74,700	74,700	84,700	74,700
403	Printing	10,743	13,310	13,310	14,310	13,310
404	Light & Power	171,414	194,268	194,268	194,268	194,268

*The City of Yonkers  
Library*

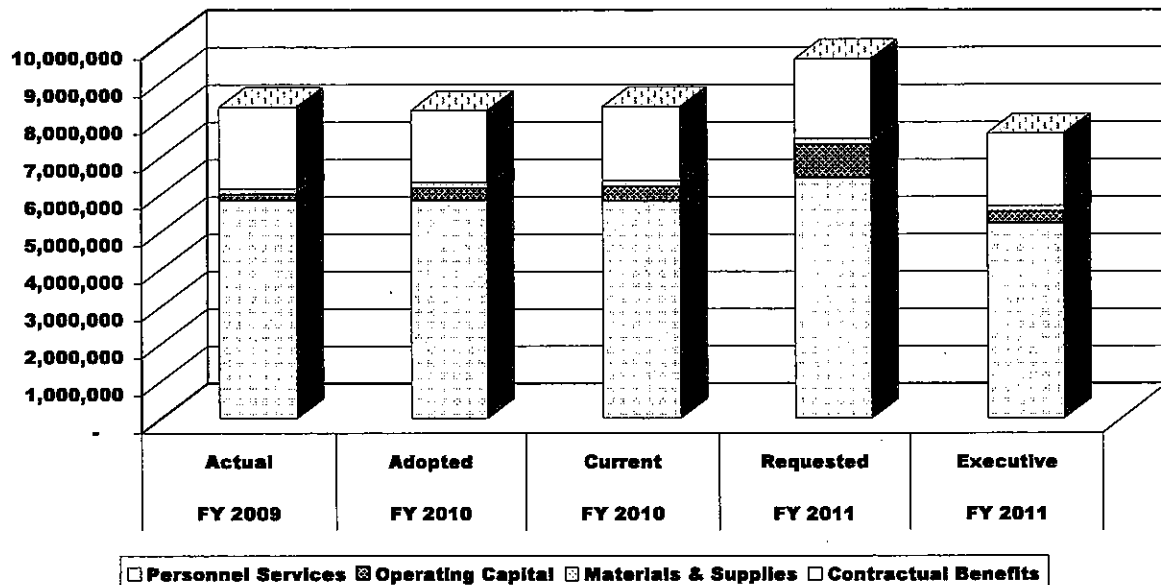
*Agency: 014  
Account Summary*

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
405	Postage	5,047	12,405	12,405	14,405	12,405
406	Freight & Express	805	750	750	1,250	757
407	Maint. & Repair	8,522	11,400	11,400	11,900	11,400
408	Equip. Rental	12,401	13,359	13,359	14,359	13,028
409	Maintenance & Repair	47,550	41,000	50,500	65,500	41,000
410	Mileage Allowance	785	710	710	810	710
413	Professional Fees	57,613	37,250	47,250	70,655	37,250
415	Outside Labor	80,574	21,578	30,679	21,736	26,938
416	Advertising	0	0	0	0	0
419	Miscellaneous Expenses	69,232	16,750	36,757	31,750	16,750
421	Rental of Space	900,000	900,000	900,000	900,000	900,000
422	Janitorial Service	0	2,600	500	2,600	2,600
424	Maint. Off. Equip.	569,703	435,685	435,685	457,552	435,685
425	Subscriptions & Publications	89,485	124,267	135,101	154,183	129,966
436	Tuition/Bd/Travel	2,350	2,150	2,150	2,350	2,150
446	Automobile Repair	1,234	3,000	3,000	3,000	3,000
481	Binding of Books	688	1,550	1,550	1,800	1,550
496	Special Projects	31,897	0	0	50,000	0
497	Contingent	0	0	0	0	0
499	Dues/Memberships	5,576	0	0	7,500	0

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
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## LIBRARY

### ACCOUNT SUMMARY COMPARISON



*DEPARTMENT: LIBRARY ADMINISTRATION*  
*ORGANIZATION: 7410*

*AGENCY: LIBRARY*  
*FISCAL YR: 2011*

### NARRATIVE DESCRIPTION

The Yonkers Public Library commits its resources to serving people of all ages by providing ready access and expert guidance to materials in a variety of formats, emphasizing popular materials and the acquisition of information. The Library supports lifelong self-education and the enrichment of leisure time through these services and will supplement them with a varied program of community activities. The Library also offers exhibits and meeting rooms.

This unit encompasses the executive and administrative functions of the Library, which includes the Director, Deputy Library Director and Business Manager. The Library Director and the Board of Trustees are charged with the formulation and implementation of the overall objectives and policies of the Public Library Program. In addition, the Library Director's Office serves as a liaison with other municipal departments and community agencies.

This unit includes the following administrative activities: selection, training, placement and evaluation of full-time and part-time employees; purchasing and distribution of supplies and equipment, payroll, budgeting, accounting, insurance, letting of competitive bids, public relations, and automation.

**Department:** Library Administration  
**Agency:** 014  
**Organization #:** 7410

**The City of Yonkers**  
**Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	984,116	997,398	997,398	1,005,358	940,691
103	Temp Svcs	435	0	0	0	0
150	Terminal Leave	22,911	30,000	30,000	30,000	30,000
184	Sick Leave Reduction	0	0	0	0	0
198	Wages O.T.	0	0	0	0	0
210	Furniture & Furnishings	0	0	0	0	0
220	Office Equipment	0	0	0	0	0
230	Motor Vehicle	0	0	0	0	0
280	Reference Materials	0	0	0	0	0
301	Office Supplies	5,369	10,341	10,341	10,341	10,341
397	Contingent	0	0	0	0	0
402	Telephone	11,862	11,000	11,000	11,000	11,000
403	Printing	7,316	6,000	6,000	6,000	6,000
405	Postage	4	6,000	6,000	6,000	6,000
408	Rental of Equipment	648	720	720	720	720
410	Mileage Allowance	500	525	525	525	525
413	Professional Fees	29,989	22,500	32,500	22,500	22,500
415	Outside Labor	0	0	0	0	0
416	Advertising	0	0	0	0	0
419	Miscellaneous Expenses	67,515	15,000	35,007	30,000	15,000
421	Rental of Space	900,000	900,000	900,000	900,000	900,000
424	Maint. Off. Equip.	562,476	426,935	426,935	448,802	426,935
436	Tuition/Bd/Travel	0	0	0	0	0
446	Automobile Repair	0	0	0	0	0
481	Binding of Books	0	150	150	400	150
496	Special Projects	0	0	0	0	0
497	Contingent	0	0	0	0	0
499	Dues/Memberships	5,576	0	0	7,500	0

*DEPARTMENT: LIBRARY - TECHNICAL PROCESSING*  
*ORGANIZATION: 7411*

*AGENCY: LIBRARY*  
*FISCAL YR: 2011*

### NARRATIVE DESCRIPTION

This unit is responsible for the ordering, cataloging, classifying and preparation for use of all patron items, i.e., books, paperbacks, records, tapes, cassettes, slides, music scores, sheet music, pamphlets, periodicals, microfilm and microfiche.



**Department:** *Technical Processing*  
**Agency:** *014*  
**Organization #:** *7411*

*The City of Yonkers*  
*Library*

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	160,725	184,050	184,050	184,050	144,999
103	Temp Svcs	38,207	14,765	14,765	19,765	14,765
210	Furniture & Furnishings	0	0	0	0	0
280	Reference Materials	0	0	0	0	0
301	Office Supplies	16,802	20,000	20,000	20,000	20,000
323	Machine Supplies	0	0	0	0	0
402	Telephone	2,000	2,000	2,000	2,000	2,000
403	Printing	0	2,000	2,000	2,000	2,000
405	Postage	29	750	750	750	750
413	Professional Fees	2,200	2,750	2,750	2,750	2,750
415	Outside Labor	0	0	0	0	0
424	Maint. Off. Equip.	1,412	1,750	1,750	1,750	1,750
436	Tuition/Bd/Travel	2,000	2,000	2,000	2,000	2,000

**DEPARTMENT:** *LIBRARY - PUBLIC SERVICE*  
**ORGANIZATION:** *7412-7413-7414 (3000-3100-3200)*

**AGENCY:** *LIBRARY*  
**FISCAL YR:** *2011*

### **NARRATIVE DESCRIPTION**

Three libraries around the City provide separate access points for patrons seven days a week. Public service includes the circulation of materials, including books/cassettes/records/videos, reference and research services in person or by telephone and mail service to the homebound. Programs offered include picture book and storytelling; adult programs featuring business career seminars, tax preparation, guest authors and art films.

**DEPARTMENT:** *LIBRARY MAINTENANCE*  
**ORGANIZATION:** *7412-7413-7414 (4000-4100-4200)*

**AGENCY:** *LIBRARY*  
**FISCAL YR:** *2011*

### **NARRATIVE DESCRIPTION**

This unit is responsible for the maintenance and repair of three library buildings. A preventive maintenance program continues in effect and has proven to be a cost effective measure.

Personnel in this unit maintain both the exterior and interior of all buildings. This requires a routine and comprehensive cleaning program, and operating diverse heating, ventilation and air conditioning (HVAC) mechanical systems. The work of outside contractors is also supervised.

**Department:** Will Library-Public Service  
**Agency:** 014  
**Organization #:** 7412-3000

**The City of Yonkers  
 Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	1,881,751	1,893,152	1,893,152	2,026,762	1,539,463
103	Temp Svcs	127,719	120,015	145,015	120,015	120,015
150	Terminal Leave	0	0	0	0	0
198	Wages O.T.	0	0	0	0	0
210	Furniture & Furnishings	0	0	0	0	0
250	Other Equipment	0	0	0	0	0
280	Reference Materials	81,727	167,788	210,142	450,000	167,788
301	Office Supplies	23,869	23,000	23,000	25,000	23,869
402	Telephone	63,059	39,200	39,200	49,200	39,200
403	Printing	1,554	3,000	3,000	4,000	3,000
405	Postage	2,514	3,000	3,000	5,000	3,000
407	Maint. & Repair	2,190	5,000	5,000	5,000	5,000
408	Equip. Rental	450	500	500	500	500
410	Mileage Allowance	100	0	0	100	0
413	Professional Fees	0	0	0	0	0
419	Miscellaneous Expenses	1,000	1,000	1,000	1,000	1,000
424	Maint. Off. Equip.	3,800	4,750	4,750	4,750	4,750
425	Subscr. & Publ.	43,043	59,805	65,504	83,275	65,504
436	Tuition/Bd/Travel	0	0	0	0	0
446	Automobile Repair	0	0	0	0	0
481	Binding of Books	688	650	650	650	650
496	Special Projects	17,053	0	0	25,000	0

**Department:** Will -Pub. Svc.-Sunday  
**Agency:** 014  
**Organization #:** 7412-3100

**The City of Yonkers**  
**Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	22,308	0	0	72,352	0
103	Temp Svc	8,339	0	0	51,230	0
198	Wages O.T.	2,596	0	0	0	0
280	Reference Materials	0	0	0	0	0
313	Misc. Supplies	0	0	0	0	0
402	Telephone	0	0	0	0	0

Department: Will Library-Maintenance  
 Agency: 014  
 Organization #: 7412-4000

The City of Yonkers  
 Library

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	399,287	365,932	365,932	410,863	410,863
103	Temp Svcs	8,394	0	0	0	0
198	Wages O.T.	6,707	6,450	6,450	6,450	6,450
250	Other Equipment	0	0	0	0	0
301	Office Supplies	0	0	0	0	0
306	Janitorial Supplies	15,000	10,000	12,100	10,000	15,000
307	Automobile Supplies	0	500	500	500	0
308	Wearing Apparel	2,971	1,200	1,200	1,200	2,971
309	Fuel for Heating	31,625	40,000	40,000	40,000	31,625
312	Hardware	3,540	4,500	4,500	4,500	3,540
313	Misc. Supplies	1,000	1,000	1,000	1,000	1,000
314	Electrical Supplies	500	500	500	500	500
327	Nursery Supplies	0	50	50	850	0
361	Fuel/Gasoline	1,763	2,000	2,000	2,000	1,763
366	Tires & Tubes	0	450	450	450	0
401	Insurance	8,125	8,125	8,125	8,125	8,125
404	Light & Power	164,352	187,268	187,268	187,268	187,268
406	Freight & Express	798	750	750	750	750
407	Maint. & Repair of Equip.	1,518	1,100	1,100	1,100	1,100
408	Rental of Equipment	5,444	5,832	5,832	6,832	5,832
409	Maint. & Repair	46,147	38,000	35,874	53,000	38,000
413	Professional Fees	25,424	12,000	12,000	45,405	12,000
415	Outside Labor	63,102	13,800	13,800	13,958	13,800
419	Miscellaneous Expense	92	100	100	100	100
422	Janitorial Service	0	2,100	0	2,100	2,100
436	Tuition/Bd/Travel	200	0	0	200	0
446	Automobile Repair	1,234	3,000	3,000	3,000	3,000
496	Special Projects	0	0	0	0	0

**Department:** Will Library-Maint.-Sunday  
**Agency:** 014  
**Organization #:** 7412-4100

**The City of Yonkers**  
**Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	5,215	0	0	23,064	0
103	Temp Svcs	0	0	0	0	0
150	Terminal Leave	0	0	0	0	0
198	Wages O.T.	424	0	0	0	0
250	Other Equipment	0	0	0	0	0
301	Office Supplies	0	0	0	0	0
496	Special Projects	0	0	0	0	0

**Department:** RiverFront Library-Public Service  
**Agency:** 014  
**Organization #:** 7413-3000

**The City of Yonkers**  
**Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	1,586,669	1,586,087	1,556,087	1,638,694	1,361,565
103	Temp Svcs	127,081	186,206	161,206	188,866	186,206
150	Terminal Leave	0	0	0	0	0
198	Wages O.T.	0	0	0	0	0
250	Other Equipment	0	0	0	0	0
280	Reference Materials	82,582	145,212	178,249	405,000	145,212
301	Office Supplies	18,483	20,000	20,000	20,000	20,000
402	Telephone	20,000	20,000	20,000	20,000	20,000
403	Printing	1,873	2,000	2,000	2,000	2,000
405	Postage	2,500	2,500	2,500	2,500	2,500
407	Maint. & Repair	4,534	5,000	5,000	5,000	5,000
408	Equip. Rental	482	500	500	500	500
410	Mileage Allowance	135	135	135	135	135
413	Professional Fees	0	0	0	0	0
419	Miscellaneous Expenses	600	600	600	600	600
424	Maint. Off. Equip.	1,815	2,000	2,000	2,000	2,000
425	Subscr. & Publ.	43,258	60,000	64,530	66,000	60,000
436	Tuition/Bd/Travel	0	0	0	0	0
481	Binding of Books	0	650	650	650	650
496	Special Projects	13,486	0	0	20,000	0



**Department:** RiverFront Library-Sunday  
**Agency:** 014  
**Organization #:** 7413-3100

**The City of Yonkers**  
**Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	17,584	0	0	139,764	0
103	Temp Svcs	6,341	0	0	19,370	0
198	Wages O.T.	976	0	0	0	0
280	Reference Materials	0	0	0	0	0
301	Office Supplies	0	0	0	0	0
402	Telephone	0	0	0	0	0

**Department:** RiverFront Library -Maintenance  
**Agency:** 014  
**Organization #:** 7413-4000

**The City of Yonkers  
 Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	285,341	293,494	293,494	299,532	299,532
103	Temp Svcs	0	0	0	0	0
150	Terminal Leave	0	0	0	0	0
198	Salaries/Wages O.T.	6,443	4,894	4,894	5,894	4,894
250	Other Equipment	0	0	0	0	0
306	Janitorial Supplies	4,500	4,000	4,000	5,500	4,000
308	Wearing Apparel	1,700	0	0	1,100	0
309	Fuel for Heating	0	0	0	0	0
312	Hardware	2,476	2,200	2,200	2,200	2,200
313	Misc. Supplies	443	0	0	500	0
314	Electrical Supplies	0	0	0	0	0
401	Insurance	7,500	7,500	7,500	7,500	7,500
404	Light & Power	0	0	0	0	0
406	Freight & Express	7	0	0	500	7
407	Maint. & Repair of Equip.	100	100	100	600	100
408	Rental of Equipment	3,844	4,175	4,175	4,175	3,844
409	Maint. & Repair	0	0	9,500	9,500	0
413	Professional Fees	0	0	0	0	0
415	Outside Labor	5,360	0	16,601	0	5,360
419	Miscellaneous Expenses	0	0	0	0	0
421	Rental of Space	0	0	0	0	0
422	Janitorial Service	0	0	0	0	0

**Department:** RiverFront Library- Sunday  
**Agency:** 014  
**Organization #:** 7413-4100

**The City of Yonkers**  
**Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	5,056	0	0	23,064	0
103	Temp Sves	0	0	0	0	0
198	Wages O.T.	401	0	0	0	0
280	Reference Materials	0	0	0	0	0
301	Office Supplies	0	0	0	0	0
413	Professional Fees	0	0	0	0	0

**Department:** Crestwood Library-Pub Svc.  
**Agency:** 014  
**Organization #:** 7414-3000

**The City of Yonkers  
 Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	85,016	81,638	81,638	81,638	81,638
103	Temp Svcs	44,808	73,908	73,908	73,908	73,908
198	Wages O.T.	170	0	0	0	0
210	Furniture & Furnishings	0	0	0	0	0
250	Other Equipment	0	0	0	0	0
280	Reference Materials	10,775	10,000	10,152	45,000	10,775
301	Office Supplies	2,072	2,736	2,736	2,736	2,072
402	Telephone	2,500	2,500	2,500	2,500	2,500
403	Printing	0	310	310	310	310
405	Postage	0	155	155	155	155
410	Mileage Allowance	50	50	50	50	50
419	Miscellaneous Expenses	25	50	50	50	50
424	Maint. Off. Equip.	200	250	250	250	250
425	Subscr. & Publ.	3,184	4,462	5,067	4,908	4,462
436	Tuition/Bd/Travel	150	150	150	150	150
481	Binding of Books	0	100	100	100	100
496	Special Projects	1,358	0	0	5,000	0

**Department:** Crestwood -Pub. Svc.-Sunday  
**Agency:** 014  
**Organization #:** 7414-3100

**The City of Yonkers**  
**Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	2,193	0	0	8,110	0
103	Temp Svcs	752	0	0	5,070	0
198	Wages O.T.	151	0	0	0	0
280	Reference Materials	0	0	0	0	0
313	Misc. Supplies	0	0	0	0	0
499	Dues/Memberships	0	0	0	0	0

**Department:** Crestwood Library-Maint.  
**Agency:** 014  
**Organization #:** 7414-4000

**The City of Yonkers  
 Library**

#	Account	FY 2009 Actual	FY 2010 Adopted	FY 2010 Current	FY 2011 Requested	FY 2011 Executive
101	Salaries	2,792	0	0	0	0
103	Temp Svcs	0	8,568	8,568	8,568	8,568
198	Wages O.T.	1,159	750	750	750	750
<b>Total</b>		<b>3,951</b>	<b>9,318</b>	<b>9,318</b>	<b>9,318</b>	<b>9,318</b>
201	Capital Construction	0	0	0	0	0
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
306	Janitorial Supplies	1,000	1,000	1,000	1,000	1,000
309	Fuel for Heating	3,000	3,000	3,000	3,000	3,000
312	Hardware	225	300	300	300	300
314	Electrical Supplies	300	300	300	300	300
327	Nursery Supplies	0	0	0	0	0
<b>Total</b>		<b>4,525</b>	<b>4,600</b>	<b>4,600</b>	<b>4,600</b>	<b>4,600</b>
401	Insurance	500	500	500	500	500
404	Light & Power	7,062	7,000	7,000	7,000	7,000
407	Maint. & Repair/Equip.	180	200	200	200	200
408	Rental of Equipment	1,533	1,632	1,632	1,632	1,632
409	Maint. & Repair	1,403	3,000	5,126	3,000	3,000
415	Outside Labor	12,112	7,778	278	7,778	7,778
422	Janitorial Service	0	500	500	500	500
<b>Total</b>		<b>23,790</b>	<b>19,610</b>	<b>25,236</b>	<b>22,810</b>	<b>22,810</b>
<b>Grand Total</b>		<b>27,746</b>	<b>28,928</b>	<b>34,554</b>	<b>32,128</b>	<b>32,128</b>